



An exciting opportunity has become available within the football business operations at Wycombe Wanderers Football Club. We are currently looking to recruit a Ticketing Administrator working as part of the Ticketing Team at the Adams Park, reporting to the Head of Business Operations.

Based at Adams Park, as Ticketing Administrator, you will assist in the day-to-day running of ticketing activities within the football club. Working within the ticketing department, you will also work with individuals within other departments, from commercial, media and football operations, assisting with all internal enquiries as well as customer enquiries via phone, email and in-person. This will include matchdays.

The ideal candidate must be willing to learn and want to work with an ambitious and welcoming team of varied talents. The successful candidate will enjoy working as part of a team, be enthusiastic and hardworking, with excellent time management skills and be flexible to the requirements of the position.

View the job advert and job description below. To apply, please send a copy of your CV & a Covering Letter via email to jobs@wwfc.com with the subject line "Ticketing Administrator Vacancy – Application". The deadline for all applications is 22nd July 2024 or once a suitable candidate has been appointed – please note that, due to the volume of applications received, only shortlisted applicants will be contacted.